

KAVANAGH DANCE™

Classical Ballet * Modern Jazz * Tap * National * Dancesports

Registration Form

A **Registration Form** must be completed by/for each student. There is a one-time registration fee of S\$40.00 per child (applicable only for Loewen Gardens registration) and is payable together with the term fees upon registration. Subsequent terms fees must be paid within the first two weeks of each term.

Please provide us with your email contacts as correspondences are normally through emails.

Name of Child :

Date of Birth :	DD / MM / YYYY	Birth Certificate / NRIC No :
		Foreign Identification No :

Name of Parent / Guardian :

Address :

Contact Nos : Home No :

Mum's Mobile :

Office No :

Dad's Mobile :

E mail address :

Course (Ballet)	Tiny Tots Bronze	Tiny Tots Silver	Tiny Tots Gold	Pre - Ballet	Primary
Day :	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5
Time :	Grade 6	Sub-Elementary	Elementary		
Course (Modern Jazz)	Pre-Jazz	Junior Jazz	Grade 1	Grade 2	Grade 3
Day :	Grade 4	Grade 5	Grade 6		
Time :					
Other Course:					
Day:			Time:		

Terms and Conditions:

- Term fees are due regardless of attendance. Cheque payments are made payable to **Kavanagh Ritchie Associates Pte Ltd.**
- A two-week notification in writing is required for students not continuing with the dance programmes.
- Please note that it is not KavanaghDance™ policy to refund or defer any fees.
- Students must achieve at least 80% attendance in order to be able to participate in the Recital Performance or to take the CSTD Examinations.
- While every possible care will be taken to ensure the safety and well-being of the students, please note that Kavanagh Dance™ (Kavanagh Ritchie Associates Pte Ltd) will not be held liable for any injuries sustained due to unknown medical conditions, accidental reasons or improper execution of instructions on the part of the students that occur in the studio, outside or in the waiting area.
- All students' mobile phones must be on silent mode, when in the studio premises.
- In the event of illness or non-attendance, please notify Kavanagh Dance™ by email or text message.
- We aim for a fun and friendly environment and ask everyone to be polite and courteous to others.
- Children must be supervised at all times by an adult.
- Please ensure that your children have been to the toilet before the commencement of the class.
- Please fetch your children promptly after each class. In the event for some reasons or other, you will be late, please notify us so that alternative arrangements can be made for your children to remain in the studio or at the reception.
- **NO JEWELLERY (INCLUDING DANGLY EARRINGS OR LARGE HOOPS) AND WATCHES ARE TO BE WORN IN ALL DANCE CLASSES.**
- **ALL STUDENTS MUST WEAR APPROPRIATE DANCE SHOES TO ALL CLASSES.**
- **ALL SHOES AND DANCEWEAR TO BE LABELLED PROPERLY.** No responsibility is taken for lost, stolen or damaged property. Any missing or left property will be placed in a **"LOST AND FOUND BOX"** located at the Reception.
- There will be **NO** Dance classes during Public Holidays and The Commonwealth Society of Teachers Dancing (CSTD) Dance Examinations. Please refer to the Kavanagh Dance™ Calendar for all Term dates and holidays.

Signature: _____ **Date:** _____